



www.RiverCityReadingFestival.org

Saturday, October 9, 2010 10:00 AM to 2:00 PM
Lawrence Public Library – 707 Vermont

VOLUNTEER

NAME: _____

GROUP AFFILIATION _____ **Leader** _____

CONTACT INFORMATION Phone _____ (___ Preferred?)

E-Mail _____ (___ Preferred?)

Address _____

TIME AVAILABLE ___ 9:30 AM TO 12:00 ___ 12:00 TO 2:30 PM

SPECIAL SKILLS _____

EMERGENCY CONTACT _____ **PHONE** _____

VOLUNTEER TASKS: Indicate your interest and efforts will be made to match you with needed assistance.

- Distribute promotional material prior to the event
- Help authors, vendors, etc., carry in equipment before the event on Saturday
- Tear down and clean up after event
- Wear costume for story book characters and interact with children
- Author support – before, during, and after presentation
- Greeters – direct guests to venues, control doors, count patrons
- Assist with children’s activities and crafts
- Clean up, trash removal during event
- Volunteer check-in and out – Record service hours; transfer buttons

Mail completed form to River City Reading Festival, Attn: Volunteers, POBox 1537, Lawrence, KS 66044
E-mail form to: volunteers@RiverCityReadingFestival.org
Questions or need more information, please call Mary Ann Clark @ (785) 843-4551

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